## **RETURN AUTHORIZATION FORM**

Name you used for ordering
Company Name if needed
Did you order item over the phone or on the web Check One.
Phone No
Date of Order M/D/Y
List Items:
Reason for return:
If repair or exchange is necessary, give return address:
Name
Street Address
State Zip Code
If exchange is expected all item packaging will need to be returned.
PLEASE INCLUDE THIS FORM WITH YOUR ITEM AS WELL AS ANY INVOICES IN THE PACKAGE. WILL NOT PROCESS WITHOUT THIS FORM.